

# TOWN OF LEWISBORO

## Parks & Recreation Department

Please submit all applications via email to: [recreation4@lewisborony.gov](mailto:recreation4@lewisborony.gov)

**Application for appointment as** (choose one): \_\_\_\_\_

### Basic Information

First & Last Name: \_\_\_\_\_ Age: \_\_\_\_\_

Address: \_\_\_\_\_

Cell\*: \_\_\_\_\_ Email: \_\_\_\_\_

\*Please put your own email and cell, not a parent's.

### Education

|             | Name of School | Current Grade | Year of Graduation |
|-------------|----------------|---------------|--------------------|
| High School |                |               |                    |
| College     |                |               |                    |

### Previous Employment & Experience

| Name of Employer | Dates From/To | Title/Duties | Salary | Reason for Leaving |
|------------------|---------------|--------------|--------|--------------------|
|                  |               |              |        |                    |
|                  |               |              |        |                    |

### Skills

Please list at least 3 skills you possess that relate to the job for which you are applying:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

### Certifications

Please list any relevant certifications you hold:

| Type of Certification | Date Completed/<br>Will Complete | Provider of Certification |
|-----------------------|----------------------------------|---------------------------|
|                       |                                  |                           |

### References

All staff **must** have 2 references. Please download the Lewisboro reference form on our website:  
[www.lewisbororecreation.com/employment](http://www.lewisbororecreation.com/employment) and have them filled out & sent in with your application.

☐ Check this box to acknowledge our reference policy

### Work Card

It is New York State law that anyone under the age of 18 obtains a work card to be employed. You can get this card from Linda Binns in the main office of John Jay High School. Once you obtain this card, please send a copy of it to our office.

☐ Check this box to acknowledge that if you are under 18, you must have a work card

I, the undersigned, attest that the answers to the questions above are true and correct to the best of my knowledge and belief and I fully understand that any willful misstatement of material facts may lead to disqualifications from work for the Town of Lewisboro.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

For office use only:

Application received: \_\_\_\_\_ Reference 1: \_\_\_\_\_ Reference 2: \_\_\_\_\_ Work Card: \_\_\_\_\_