

REGISTRATION CHECKLIST

TEEN TREKS CAMP 2024

- Have a current account with the Parks & Recreation Department (and if registering online, know your username and password – you can call our office ahead of registration if you are unsure).
- Payment in the form of a check made out to “Town of Lewisboro,” cash, or credit card (note: there is a 3% fee on all credit card transactions whether in person or online).
- ALL forms filled out entirely (these forms are in **ADDITION** to your online registration):
 - Registration form
 - Bus permission slip (if utilizing our transportation system, which we highly encourage)
 - Off-site permission slip
 - Conduct Agreement
- A copy of your camper’s current immunizations (we need a copy each year, so even if you gave us one last year- please receive a new copy from your child’s doctor).

Options for handing in forms/immunization records (deadline is Friday, February 23rd, 2024):

- Print, fill out, scan & email directly to Katie Coluccini:
recreation2@lewisborogov.onmicrosoft.com
- Complete the fillable PDF, save & email directly to Katie Coluccini:
recreation2@lewisborogov.onmicrosoft.com
- Drop off at the Parks & Recreation Office - 99 Elmwood Road, South Salem, NY 10590
- Mail to our office (address above)
- For immunization records: scan & email, have your doctor’s office fax it to (914)232-6165, or mail to/drop them off at our office.

If you have any questions, please reach out to Katie Coluccini at (914)232-6162 or recreation2@lewisborogov.onmicrosoft.com.