

Hi families!

We hope this email finds you staying warm and healthy. March 4<sup>th</sup> is drawing near and soon we will be bringing back our day camp registration for the Little Explorers and Main Event camps. Please read the following information **carefully and thoroughly** to ensure a seamless registration process for you and your camper(s).

This year, registration for all Town and School District residents will again take place online and in person starting on Monday, March 4<sup>th</sup> at 9:00am. Please review the office hours below if you would like to register your child in person for the Lewisboro Day Camps at the Parks & Recreation Office (these are in addition to our regular hours of Monday-Friday from 9am-5pm):

**Extended Registration Hours:**

<b>Date</b>	<b>Time</b>
Tuesday, March 5	5:00pm - 7:30pm
Thursday, March 7	5:00pm - 7:30pm
Saturday, March 9	9:00am - 12:00pm

**Paperwork Due by April 12<sup>th</sup>**

Please follow the links below to find all of the required paperwork to successfully register your camper(s) for this summer.

Little Explorers Registration: <http://www.lewisbororecreation.com/little-explorers-2024>

Main Event Registration - <http://www.lewisbororecreation.com/main-event-2024>

You will also need to forward a copy of your child's immunizations. If you are registering online, please either scan these documents and email them to [kcoluccini@lewisborogov.com](mailto:kcoluccini@lewisborogov.com), fax them to (914)232-6165, or drop off/mail them to our office. The address of our office is 99 Elmwood Road, South Salem, NY 10590. If you are registering in person, please have copies with you when you arrive. The office staff will contact you if your file is missing any documents, and you will be given a submission deadline of Friday, April 12<sup>th</sup>.

**Please note:** Failure to submit documents will result in the cancellation of your registration.

**Camp Dates & Information**

The upcoming camp season will run from Monday, July 1<sup>st</sup> to Friday, August 9<sup>th</sup>. Little Explorers serves campers aged 3 (must be potty trained) to incoming 1<sup>st</sup> graders. Main Event serves campers entering grades 2<sup>nd</sup>-5<sup>th</sup>. **There will be no 6<sup>th</sup> grade option for Main Event this year as they have moved to our Teen Treks Camp (information available [here](#).)**

Each group will be co-ed and based on grade level.

**Prices for the 2024 Camp Season will be:**

<b>Camp</b>	<b>Pricing</b>
Little Explorers	\$1,150 - Residents/School-District \$1,600 - Non-Residents <b>**fees for town and school-district residents will increase by \$100 on or after April 15<sup>th</sup> and registration will be based on availability at that time**</b>
Main Event	\$1,225 - Residents/School-District \$1,700 - Non-Residents <b>**fees for town and school-district residents will increase by \$100 on or after April 15<sup>th</sup> and registration will be based on availability at that time**</b>

**\*\*Please remember there is a 3% service fee for using a credit card online or in person. \*\***

**Friend Requests**

We will try our hardest to accommodate all friend requests. Please be aware that we are required to adhere to very specific camper to counselor ratios as per the Westchester County Department of Health. The younger the campers, the smaller the ratio. Because of these parameters, you may make **one** friend request (any gender) for your camper but this request may not be guaranteed.

**Transportation To/From Camp**

Transportation is provided at no extra cost from specific locations within Lewisboro/Katonah (see registration form for locations). We highly encourage you to register for bus transportation. If you need transportation, you **MUST** register for it.

**What to Bring for In Person Registration**

- 1) Payment (we accept credit cards, cash or checks payable to Town of Lewisboro)
- 2) All required paperwork (registration form, trip/sunscreen permission slip, media permission form, and behavior policy)
- 3) Official copy of immunization record from your child's physician.
- 4) A copy of your child's birth certificate (Pre-K ONLY)

Again, all registrations will only be fully processed when all forms are completed, and the correct payment is received - **NO EXCEPTIONS!**

**Refund Information**

Refund/credit requests asked for by the registered participant's family of Little Explorers or Main Event will only be approved if there is a waitlist and your child can be replaced (minus a \$25 processing fee).

If you have any questions, please contact us at the Recreation Department (914)232-6162 or email [kcoluccini@lewisborogov.com](mailto:kcoluccini@lewisborogov.com).