

Happy New Year! We hope this email finds you well.

February is drawing near, and soon we will be bringing back our Teen Trek Camp registration. Please read the following information **carefully and thoroughly** to ensure a seamless registration process for you and your camper(s).

This year, registration for all Town and School District residents will take place online and in person starting on Saturday, February 3rd, 2024, at 10:00am. Please review the office hours below if you would like to register your child in person for the Teen Treks Camp program at the Parks & Recreation Office (these are in addition to our regular hours of Monday-Friday from 9am-5pm):

Date	Time
Saturday, February 3	10:00am - 12:00pm
Thursday, February 8	5:00pm - 7:30pm

****Non-residents may register for any available spots on Monday, February 12th****

Paperwork Due by February 23rd

Attached to this e-mail is the necessary paperwork (also located on our website under the Teen Treks Camp tab) which is **needed** to secure your child's registration along with a copy of your child's immunizations. We have also included a checklist to help organize and keep track of all the necessary paperwork.

If you are registering online, please either scan these documents and email them to recreation2@lewisborogov.onmicrosoft.com or drop off/mail them to our office (99 Elmwood Road, South Salem, NY 10590). If you are registering in person - please have copies with you when you arrive.

The office staff will contact you if your file is missing any documents.

Please note: *Failure to submit documents will result in the cancellation of your registration.* Space for this program is limited so please act fast and get your paperwork submitted quickly.

Friend Requests

While we will try our hardest to accommodate all friend requests, please be aware that we are required to adhere to very specific camper to counselor ratios as per the Westchester County Department of Health. Groups **MUST** have a 1:12 counselor to camper ratio. Because of this, we always prioritize friend requests over group demographics. Your camper may be placed with campers older/younger, or of a different gender, but will have their **one** requested friend guaranteed.

Please only write ONE friend request on the registration form. If you write multiple names, only the first will be honored.

Camp Dates & Information

The upcoming camp season will tentatively run from Monday, July 1st to Friday, August 9th. The department will offer two programs for 6th-8th graders; a 5-day program (Monday - Friday) and a 3-day program (Tuesday - Thursday) and each of these programs will have a maximum number of 96 campers. The 5-day program will go on trips to local facilities (bowling, local tours, arcades, etc.) on Mondays and Fridays. Tuesday through Thursday, all campers will travel to the traditional larger trips (amusement parks, tours, baseball games).

9th and 10th graders will have a separate bus for their 3-day program and will have a different schedule & trips from the 6th - 8th graders.

These camp programs are for the mature and responsible teen/pre-teen. All campers must know how to swim in order to attend any trips with water involved and will be given a swim test on the first day of camp to determine eligibility on water trips. If your camper won't be present on the first day of camp, then you will need to make arrangements with the pool director or aquatics director to get your child tested in June. You can contact them any time after Memorial Day weekend at (914)977-8046 during pool hours.

On some trips, 7th & 8th graders, as well as 9th & 10th graders, will have the opportunity to go off in small groups and will have regular check-in times scheduled throughout the day. Abuse of this privilege can result in suspension or dismissal from camp without a credit or refund.

Pricing

Camp	Pricing
Teen Treks 3 Day (6 th - 8 th Grade) Activity #: 330107-A1	\$1,900 - Residents \$2,200 - School District/Non-Residents
Teen Treks 5 Day (6 th - 8 th Grade) Activity #: 330107-A2	\$2,400 - Residents \$2,700 - School District/Non-Residents
Teen Treks 3 Day (9 th - 10 th Grade) Activity #: 330110-A1	\$2,100 - Residents \$2,400 - School District/Non-Residents

****Please remember there is a 3% service fee for using a credit card online or in person****

Transportation To/From Camp

Transportation is provided at no extra cost from specific locations within Lewisboro/Katonah (see registration form for locations). We highly encourage, but do not require, you to register for bus transportation. If you need transportation, you MUST register for it.

Parks & Recreation Accounts

Please note that you must have an account with us prior to registration day. We will not be creating accounts the day of registration. We can also not guarantee that your account will be created if requested on or after January 30th.

What To Bring for In Person Registration

- 1) Payment (we accept credit cards, cash or checks payable to Town of Lewisboro)
- 2) Attached forms (registration form, off-site permission slip and behavior policy - print & sign by both parent and child)
- 3) Official copy of immunization record from your child's physician (this needs to be submitted yearly).

Again, all registrations will only be fully processed when all forms are completed, and the correct payment is received - NO EXCEPTIONS!

Refund Information

Refund/credit requests asked for by the registered participant's family for the Teen Treks program will only be approved if there is a wait list and your child can be replaced and with the following stipulations: The Town will grant a full refund if a replacement camper can be found minus a \$25 processing fee if the refund request is made on or before Friday, April 26th, 2024. A partial refund of 50% of the camp cost will be granted after Friday, April 26th, 2024 if a replacement camper can be found along with the \$25 processing fee.

If you have any questions, please contact Katie Coluccini at the Recreation Department (914)232-6162 or email recreation2@lewisborogov.onmicrosoft.com.