

REGISTRATION CHECKLIST

TEEN TREKS CAMP 2025



- Have a current account with the Parks & Recreation Department (and if registering online, know your username and password – you can call our office ahead of registration if you are unsure).
- Payment in the form of a check made out to “Town of Lewisboro,” cash, or credit card (note: there is a 3% fee on all credit & debit card transactions whether in person or online).
- ALL forms filled out entirely (these forms are in **ADDITION** to your online registration):
 - Registration form
 - Bus permission slip (if utilizing our transportation system, which we highly encourage)
 - Conduct Agreement (campers)
 - Parent Agreement
 - Sign Up for Your Camper’s Remind Group! (Instructions below.)
- A copy of your camper’s current immunizations (we need a copy each year, so even if you gave us one last year- please receive a new copy from your child’s doctor).

Options for handing in forms/immunization records (deadline is Monday, March 3, 2025):

- Print, fill out, scan & email directly to Katie Coluccini: recreation2@lewisborony.gov
- Complete the fillable PDF, save & email directly to Katie Coluccini: recreation2@lewisborony.gov
- Drop off at the Parks & Recreation Office – 99 Elmwood Road, South Salem, NY 10590
- Mail to our office (address above)
- For immunization records: scan & email, have your doctor’s office fax it to (914)232-6165, or mail to/drop them off at our office.

If you have any questions, please reach out to Katie Coluccini at (914)232-6162 or recreation2@lewisborony.gov

2025 LEWISBORO TEEN TREKS CAMP REGISTRATION FORM

BUS # _____ (for office use only)

Please choose one:

Teen Treks 3 Day:

Resident - \$1,900

School District/Non-Resident - \$2,200

Teen Treks 5 Day:

Resident - \$2,400

School District/Non-Resident - \$2,700

Camper's Name: _____ Sex: ____ D.O.B.: _____

Grade in Fall of 2025: 7th 8th 9th 10th School Area: MP IM KES Non-Resident

Mailing Address: _____ City: _____ Zip: _____

Parent's Name: _____ Cell: _____ Work: _____

Parent's Name: _____ Cell: _____ Work: _____

Preferred Email Address for communications: _____

Emergency Name (other than parent): _____ Cell: _____

If you are registering siblings in the **same** grade, would you like them to be placed together? Yes No

Please list **ONE** friend request for your child: _____

Doctor's Name: _____ Phone: _____

Insurance Company: _____ Policy #: _____

Is your child allergic to insect/bee bites/stings? Yes No Never stung/Unsure

Food/drug allergies: _____

Is your child taking any prescribed medication? Yes No Medication: _____

Will your child need to take this medication during the camp day? Yes No

Other allergies/special needs/information that can help to make your child's camp experience a positive one:

By checking the boxes, I give permission for the following:

- My child may participate in all camp activities and attend off-site trips.
- My child may carry insect repellent, hand sanitizer, and/or a sunscreen that is FDA approved for over-the-counter use.
- The camp staff may assist my child, at their request, with the application of SPRAY sunscreen.
- My child's photo may be shared in weekly camp newsletters and Lewisboro Parks & Recreation social media sites

MEDICAL RELEASE: I give my child listed above permission to take part in all camp activities and trips unless otherwise indicated. I also understand that the Town of Lewisboro does not maintain medical insurance for program participants. Persons participating do so at their **own risk**. If I cannot be reached in the event of an injury, I give my permission for my child to be taken to a hospital for treatment to include evaluation of the injury, x-ray, and needed care.

Parent/Guardian Signature: _____ **Date:** _____

Bus Transportation (please check one):

- I do not need bus transportation
- Increase Miller Elementary School
- Lewisboro Elementary School
- Town Park
- Katonah Elementary School
- Meadow Pond Elementary School
- Vista Community House
- Oakridge Shopping Center

2025 TEEN TREKS CAMPER BUS PERMISSION SLIP

The Town will provide transportation to and from local bus stops to the camp's home base of John Jay High School. Below, please indicate if your child has permission to walk/bike home from their afternoon drop-off location.

BUS: _____ (for office use only)

My child's bus stop: (check one)

- | | |
|--|--|
| <input type="checkbox"/> Increase Miller Elementary School | <input type="checkbox"/> Meadow Pond Elementary School |
| <input type="checkbox"/> Lewisboro Elementary School | <input type="checkbox"/> Vista Community House |
| <input type="checkbox"/> Town Park | <input type="checkbox"/> Oakridge Shopping Center |
| <input type="checkbox"/> Katonah Elementary School | |

My child, _____

- cannot be left unattended at the bus stop if a guardian is not present. (If no guardian is present at the time of drop-off, my child will be transported to Town Park.)
- can wait at their bus stop unsupervised or walk/bike ride home.

Parent Signature

Date

LEWISBORO TEEN TREKS 2025 CONDUCT AGREEMENT

Teen Treks Camp is committed to the safety and security of all participants. It is our goal to create a fun and safe environment. In order to ensure that all Teen Trek campers have a common understanding of expectations and our policies, please review this agreement together with your camper. After reading, please sign and return it to the Lewisboro Parks & Recreation Department **no later than March 3, 2025**.

During the Teen Treks camp season ALL staff and campers will be responsible for maintaining a positive community where ALL members feel safe and comfortable.

ALL CAMPERS ARE EXPECTED TO:

1. Stay with their group at all times unless otherwise directed by camp staff.
2. Respect ALL staff members, other campers, and patrons and employees of the sites we visit. Your directors, assistant directors, and counselors are your chaperones while you are away from home and their directions **must** be respectfully followed at all times.
3. Respect the personal property and opinions of others. Fighting, verbal abuse, and destruction of property will not be tolerated. Any damages will be the responsibility of the camper and their family.
4. Use appropriate language at all times with both campers, staff, and the patrons and employees of the sites we visit.
5. Take responsibility for their actions - think first, consider the consequences, and make good choices.
6. Be responsible for all of their belongings while at John Jay High School, on the bus, and at the sites we visit.
7. Be aware of the schedule for the day, paying close attention to check-in times.
8. Wear and bring appropriate clothing for each trip (ie: camp t-shirt, bathing suit, towel, etc).
9. Alert camp staff of any information relating to the health, safety, and welfare of both yourself and fellow campers.
10. Not have **any** alcohol, drugs, or tobacco products or devices in their possession (ie: flasks, cigarettes, e-cigarettes, vaporizers, juuls, etc.)

FAILURE TO ADHERE TO RULE #10 WILL RESULT IN IMMEDIATE DISMISSAL FROM THE PROGRAM WITHOUT A REFUND.

CONSEQUENCE POLICY:

1st Occurrence: Warning & Phone Call Home

2nd Occurrence: Camp Suspension (missed days will **not** be refunded) - No Overnight Trip

3rd Occurrence: Dismissal from camp (**no refund**)

** Please note that it is at the discretion of the Supervisor of the Parks and Recreation Department of the Town of Lewisboro, depending upon the severity of the incident, to suspend or dismiss the camper from camp after the first or second occurrence. **

** The Teen Treks Camp directors and assistant directors reserve the right to speak with any camper that is involved in, or is a witness of, any incident that occurs during the camp day. **

I, _____, understand the rules and expectations of the 2025 Lewisboro Teen Treks Camp. I realize that if my choices and activities result in my dismissal, there will be no refund. I agree to follow the rules and expectations of camp.

Camper Signature

Parent/Guardian Signature

Date

Date

LEWISBORO TEEN TREKS 2025 PARENT AGREEMENT

- I hereby pledge to provide positive support, care, and encouragement for my child(ren) participating in the Lewisboro Day Camp programs by following this Parent Agreement.
- I will support the day camp staff working with my child to help encourage a positive and enjoyable experience for all.
- I will communicate with the day camp staff, from counselors to the director, in a respectful manner.
- I will not use derogatory language on camp grounds, around campers, or while speaking with a day camp staff member.
- I will ask my child to treat other campers, day camp staff, and patrons/staff of field trips we take with respect regardless of race, gender, identity, or ability.
- I will go to the camp director directly with any issues that may arise with my camper. If I am not able to resolve the issue with the camp director, I will call the Recreation Office.
- I will work as a team with the day camp staff to address any issues that arise during the camp day. I will speak with my child at home about any incidents in which they may have been involved and reinforce the expectations of camp.

Parent/Guardian Printed Name

Camper's Name

Parent/Guardian Signature

Date



Sign up for important updates from Katie Coluccini.

Get information for **Teen Treks 3 Day Parents** right on your phone—not on handouts.

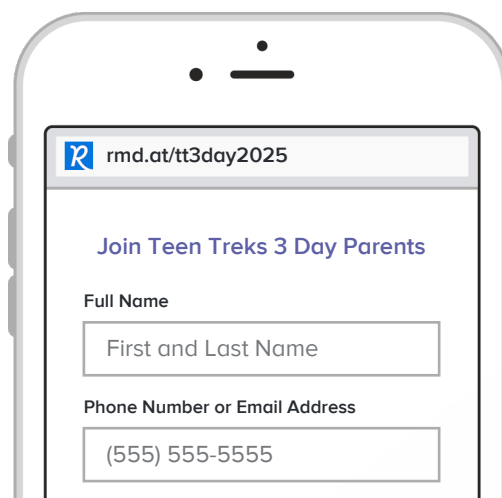
Pick a way to receive messages for **Teen Treks 3 Day Parents**:

A If you have a smartphone, get push notifications.

On your iPhone or Android phone, open your web browser and go to the following link:

rmd.at/tt3day2025

Follow the instructions to sign up for Remind. You'll be prompted to download the mobile app.



B If you don't have a smartphone, get text notifications.

Text the message [@tt3day2025](https://t.me/tt3day2025) to the number **81010**.

If you're having trouble with **81010**, try texting [@tt3day2025](https://t.me/tt3day2025) to **(469) 804-8093**.

** Standard text message rates apply.*



Don't have a mobile phone? Go to rmd.at/tt3day2025 on a desktop computer to sign up for email notifications.



Sign up for important updates from Katie Coluccini.

Get information for **Teen Treks 5 Day Parents** right on your phone—not on handouts.

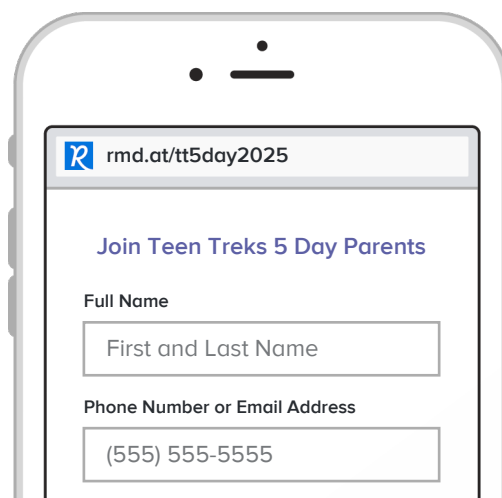
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